

**SOUTHEAST ARKANSAS  
WORKFORCE DEVELOPMENT BOARD  
MEETING MINUTES**

**January 16, 2019**

A meeting of the Southeast Arkansas Workforce Development Board (WDB) was held on January 16, 2019 in Pine Bluff.

Mr. James Wilson, Chairperson, called the meeting to order.

Mr. Wilson called on Mr. David Dempsey to conduct the roll call. Mr. Dempsey noted there was a quorum with proxies.

Mr. Wilson asked if everyone had an opportunity to review the Minutes of previous meeting held on October 17, 2018. Mr. Andrew Wargo made a motion to approve the Minutes from the previous meeting, seconded by Mr. Tommy Butcher. Motion carried.

Mr. Wilson called on Mr. William Campbell for a report from the Planning Committee meeting. Mr. Campbell stated that the Planning Committee met and had a quorum. He referred to two policies included in the board folders and he stated the committee agreed to adopt the Board Priority of Service policy and made a motion for approval. Seconded by Mr. Wargo. Motion carried. Mr. Campbell stated that the committee also agreed to adopt the Board Follow-Up policy. Mr. Wargo made a motion for approval. Seconded by Mr. Butcher. Motion carried.

Mr. Campbell reported on the ACRS Class List: Accelerated Dental Assisting Academy was accepted; American Board for the Certification of Teacher Excellence was rejected; Arkansas State University-Beebe was accepted; Arkansas State University-Newport was accepted; Arkansas Welding Academy was accepted; Black River Technical College was accepted; Cossatot Community College of the University of Arkansas-Dequeen was tabled; Cossatot Community College of the University of Arkansas-Nashville was tabled; Cossatot Community College of the University of Arkansas-Ashdown was tabled; East Arkansas Community College was accepted; Indian Capital Technology Center-Muskogee Campus was rejected; Indian Capital Technology Center-Stilwell Campus was rejected; Indian Capital Technology Center-Talegauh Campus was rejected; Level One Driving Academy was tabled; Medlinc, Inc. was accepted; Northwest Arkansas Community College was accepted; Ozarka College was accepted; Phillips Community College of the U of A (DeWitt) was accepted; Phillips Community College of the U of A (Helena) was accepted; Phillips Community College of the U of A (Stuttgart) was accepted; Ouachita Nursing Assistant Training Program was accepted; Schmieding Home Caregiver Training Program-Ed Dorado was accepted; Texas A&M University-Texarkana was rejected; University of Arkansas at Fort Smith was rejected; University of Arkansas Community College at Hope was accepted; University of Arkansas Community College of Morrilton was accepted; University of Arkansas Community College at Monticello was accepted; University of Arkansas Community College at Monticello (COT-Crossett) was accepted; University of Central Arkansas was rejected; University of Central Arkansas, Outreach & Community Engagement was accepted; and Vista College was rejected.

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Mr. Wilson called on Ms. Lillie Edwards for a Youth Services Committee and Disability Services Committee joint report. Ms. Edwards stated that the committee wished to approve the Board Work Experience Policy and made a motion for board approval. Seconded by Mr. Andrew Wargo. Motion carried. Ms. Edwards also stated that the Summer Program has 100 youth enrolled for the 6-week program.

Mr. Wilson called on Ms. Linda Rushing for a report from the One-Stop Committee meeting. Ms. Rushing stated that the Committee reviewed the update to the Infrastructure Funding Agreement, which was included in the board folders. She stated that the committee also reviewed the Workforce Center Certification reports and put in form of a motion that the Workforce Centers in Pine Bluff, Dumas, Monticello, Lake Village and Crossett be approved for certification. Seconded by Mr. Wargo. Motion carried. She referred to the 3 policies included in the board folders: The Board Individual Training Account Policy, Board Supportive Services Policy Revision & Board Referral Policy be approved and put in form of a motion. Seconded by Mr. Wargo. Motion carried. She stated that the Current Expenditure Update was reviewed by the committee and the committee is in agreement with the update.

Mr. Wilson called on Mr. Eddie Thomas to give the One-Stop Operator report. Mr. Thomas referred to the Customer Service Report included in the board folders. He stated that around 160 individuals have exited (completed) the program so that enrollment is down. He stated that there will be aggressive outreach campaigns to make sure enrollments increase. He stated that they have hired an additional Career Analyst in the Dumas Workforce Center, Mr. Tracey Lawson; and explained the SEAEDD Board of Directors approved an official title change for Mr. Rickey Works who is now our Business Services Specialist.


Mr. Wilson called on Mr. Dempsey for the Fiscal Agent report. Mr. Dempsey stated that he met with the city officials in Dumas about the AREA Grant. He referred to a letter included in the board folders dated December 26, 2018 regarding performance standards for the next year.

Mr. Wilson stated that the next scheduled meeting was tentatively set for February 20, 2019. There being no further business, the meeting was adjourned.

Respectfully Submitted:

  
Kris Lindsey, Secretary

Approved:

  
James Wilson, Chairman