

**Southeast Arkansas
Workforce Development Board**


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southeastarkansas.org/services/workforce

Memorandum

To: Southeast Arkansas Workforce Development Board Members & Guests

From: Mr. James Wilson, SEAWDB Chairman
by Eddie L. Thomas, SEAWDB Director 

Date: September 1, 2020

Subject: Workforce Development Board Meeting

Please be advised that the Southeast Arkansas Workforce Development Board will meet virtually on Wednesday, September 16, 2020. The meeting will be hosted via ZOOM Video Conferencing with an option to dial in via teleconference. Please note that the Full Board will convene at **11:00am**. Committee meetings will convene that morning with a staggered schedule as follows:

8:30-9:10 Youth Services/Disability Services Committee Meeting

9:20-10:00 Planning Committee Meeting

10:10-10:50 One-Stop Committee Meeting

11:00-12:00 Full Board Meeting

Board Members should plan to attend their designated committee meeting and the Full Board Meeting. A calendar invitation with website links to meetings will be emailed to each board member. Board members who cannot attend are encouraged to submit a proxy.

In compliance with Arkansas' Freedom of Information laws concerning public meetings, the general public may gain access to a committee meeting and/or the full board meeting, by sending an email request to eddie.thomas@southeastarkansas.org.

Should you have any questions or comments, please contact staff of the board at your earliest convenience.



AGENDA

September 16, 2020

Call to Order.....Mr. James Wilson, Chairperson
Roll Call..... Board Staff

Approval of June 17, 2020 Minutes- **Action Item**..... Mr. James Wilson, Chairperson

ADMINISTRATIVE REPORTS

Chairman’s Report..... Mr. James Wilson, Chairperson
Bylaws Amendment- **Action Item**

Fiscal Agent/Board Staff Report..... Mr. Eddie Thomas, SEAWDB Director
Financial Report-.....Ms. Angela Thayer, WIOA Fiscal Specialist II

COMMITTEE REPORTS

Youth Services Committee / Disability Services Committee Report

- a. Follow-up Services Policy Amendment- **Action Item**
- b. Youth Services Update (Clint Armstrong)
- c. Board Functions Evaluation Summary

Planning Committee Report

- a. ETPL List/ACRS-**Action Item**
- b. Board Functions Evaluation Summary

One Stop Committee Report

- a. Supportive Services Procedures Policy Amendment -**Action Item**
- b. Memorandum of Understanding/Infrastructure Funding Agreement
- c. Board Functions Evaluation Summary

Board Training/State Report.....Mr. Kristopher Jones
Assistant Director of Employment Assistance-Arkansas Division of Workforce Services/Arkansas Dept. of Commerce

PROGRAM REPORTS

Workforce/One Stop Centers Report..... Mr. Gary Goggans, WIOA Regional Manager
Business Services Report.....Mr. Patrick Ervin, Business Services Coordinator

Other Business/ Board Open Discussion
Tentative Next Meeting – November 18, 2020

Adjournment

