

**Southeast Arkansas
Workforce Development Board**

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southeastarkansas.org/services/workforce



Memorandum

To: Southeast Arkansas Workforce Development Board Members & Guests

From: Mr. James Wilson, SEAWDB Chairman
by Patrecia Hargrove, Executive Director

Date: August 09, 2021

Subject: Workforce Development Board Meeting

The Southeast Arkansas Workforce Development Board will convene at the Pine Bluff Jefferson County Public Library, located at 600 S. Main Street, Pine Bluff on Wednesday, August 18, 2021. Committees will meet at 10:30 a.m. and the full Board will meet at 12:00 p.m.

If you need virtual access send an email request to chaketa.alexander@southeastarkansas.org

Should you have any questions or comments, please contact staff of the board at your earliest convenience.



AGENDA

August 18, 2021

Call to Order.....Mr. James Wilson, Chairperson
Roll Call..... Board Staff
Board Training/Working Lunch.....Presenter: Mildred Franco
Executive Director-The Generator
Approval of May 19, 2021 Minutes- **Action Item..... Mr. James Wilson, Chairperson**

ADMINISTRATIVE REPORTS

Chairman’s Report..... Mr. James Wilson, Chairperson
Yearly Election of Officers- **Action Item**
Director’s Report.....Ms. Patrecia Hargrove, SEAEDD Executive Director
Financial Report.....Ms. Angela Thayer, WIOA Fiscal Specialist II

COMMITTEE REPORTS

Youth Services Committee / Disability Services Committee Report

- a. Youth Services/Disability Services Report
- b. People Shores Pilot Program RFP
- c. Authorization to apply for OSD funds
- d. Authorization to apply for TANF funds
- e. Amendment to WIOA Financial Procedures Manual

Planning Committee Report

- a. ETPL List/ACRS-**Action Item**
- b. Continued Discussion of ETPL Performance Requirements
- c. People Shores Pilot Program RFP
- d. Authorization to apply for OSD funds
- e. Authorization to apply for TANF funds
- f. Amendment to WIOA Financial Procedures Manual

One Stop Committee Report

- a. People Shores Pilot Program-**Action Item**
- b. Authorization to apply for OSD funds-**Action Item**
- c. Authorization to apply for TANF funds- **Action Item**
- d. Amendment to the WIOA Financial Procedures Manual-**Action Item**

PROGRAM REPORTS

Workforce/One Stop Centers Report..... Mr. Gary Goggans, WIOA Regional Manager
Business Services Report.....Mr. Patrick Ervin, Business Services Coordinator

Other Business/ Board Open Discussion
Tentative Next Meeting – September 15, 2021

Adjournment

